



Ministry
of Justice

Disclosure Team
Ministry of Justice
102 Petty France
London
SW1H 9AJ

data.access@justice.gov.uk

Mr F P Zarb
wmbfpz@gmail.com

15 May 2021

Subject Access request – 210510024

Dear Mr F P Zarb,

Thank you for your letter received by MoJ on 10th May 2021, in which you asked for the following information from the Ministry of Justice (MoJ):

- 1. Please send me the information which I am entitled to under section 7 (1) of the Data Protection Act 1998 and under the Freedom of Information Act.**

- 2. If there is a statutory fee of ten pounds to pay then kindly tell me how I should do this.**

- 3. If you do not normally handle these requests for your organisations please pass this letter to your data protection officer or another appropriate officer.**

- 4. Again if you do not handle these requests for the whole UK then please tell me who I should be sending this as you are the only part of the DoJ that provides a means of requesting Subject Access requests.**

- 5. The time limit of 40 days begins upon receipt of this request.**

- 6. In order to assist you in locating the data and for the purpose of identification I would refer you to the attached copy of driving license.**

- 7. In addition to disclosure of all the data records that relate to me and/or from which I can be identified e.g. Postal addresses used by claimant**
10 Douglas, Little Strand, London NW9 5NS,
1 Portloc Drive, Leicester LE18 2GQ,
115 Northdene Road, Leicester LE2 6JJ),

26 Woodborough Road, Leicester LE5 4LR

07976-306563

wmbfpz@gmail.com

telephone number, email address, account / Case numbers, internal client numbers and any cryptic codes used to refer to me or the case(s) or the other party etc, all notes, memos, letters, reports, e-mails, minutes of meetings, copies of all telephone conversations as you state that all are recorded and the systems have full auditing, online internal and external systems etc.

Case numbers I am aware of will include:

QB/2018/0239

D00BT669

F00LE923

Small Claims online

- 8. These would have started outside London near Hendon and RCJ County court London and the High court in London.**
- 9. Money claim handling of case assessment as ordered by judge Hand in D00BT669**
- 10. Details of all Legal Aid funds paid to claimant in case(s)**
- 11. All court orders, applications made in the cases.**
- 12. All conversations in court are recorded so copies of these must be sent to me as well as all internal conversations concerning cases, emails notifying their scheduling and communications to the post room etc and dates of posting.**
- 13. This to include all ex parte hearings which I was excluded from and all verbal conversations referring to the case (s)**
- 14. From the audits you should also include any conversations relating to me when they occurred, duration and refer to the actual copies provided.**
- 15. In addition any missing or deleted conversations should include who deleted them and when.**

16. Since your systems are regularly backed up I request that you recover any deleted conversations from the backups made.

17. To minimise your costs I can accept CD and DVD media or you can upload them to a secure encrypted server where I can download them from as the conversations will take a lot of space. Any documents should be scanned to PDF format.

18. I require you to inform me of the organisations and / or people to whom this data has been disclosed.

19. Please tell me the logic involved in all business processes and in all automated decisions you have made about me. 20.

21.

See attached Word/pdf Doc for Driving Licence picture

22.

Your request has been passed to me because I have responsibility for answering requests relating to Court of Protection.

Your request is being handled under the General Data Protection Regulation ((EU) 2016/679)) (the Regulation) and/or Data Protection Act 2018 (DPA).

Under the Regulation and the DPA, the department is required to provide you with a response without undue delay and in any event within one month. I will write to you in response to your request for information as soon as possible and in any event by 10th June 2021.

If you have any queries regarding this request please do not hesitate to contact us, quoting ref: 210510024 in all future correspondence.

Yours sincerely

Knowledge and Information Liaison Officer
London Regional Support Unit | HMCTS