



# HM Courts & Tribunals Service

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*Issued at Public Counter*

Our ref: CH- 2021-000238

Your ref: \_\_\_\_\_

Date: 05/11/2021

Dear Sir/Madam,

RE: Hastunc -v- Eatsnow Estates Limited

Thank you for your Appellant's Notice received on 05 November 2021

This appeal has been allocated the reference number CH- 2021-000238  
Please use this reference number in all further correspondence.

We return a copy of your Appellant's Notice for your own record, together with sealed copy (or copies) for service on the Respondent(s). It is your responsibility to effect service on the Respondent(s). Service by first class post is deemed to have taken place two working days after posting.

Please send to this office, the certificate of service required by CPR PD 52B para 6.1 as soon as possible. You must also, as soon as possible and in any event within 7 days of today's date, apply for an approved transcript of the lower court's judgment, unless you have made an application for a transcript at public expense. If the judgment was not recorded, you must obtain either a copy of the written judgment (if one exists) or you must agree a note of judgment with the Respondent(s) and send this to the lower court judge for approval.

Unless you have already been able to do so, the next step is to file with the court an appeal bundle to contain the required, relevant appeal documents including a transcript of the judgment of the lower court or other record of reasons. If you require it, I am able to grant you an extension of time now to lodge this bundle (see CPR PD

52 para 6.4). I am able to grant you 35 days from the date when your appeal was filed, that is to say until 10 December 2021. By that date, you should file your complete appeal bundle containing the relevant documents, preferably in a ring binder. Of course, you should lodge the bundle earlier if you are able. If you have already lodged your bundle, you may ignore this paragraph.

If you are still not in a position to lodge the appeal bundle (for example if you have not received the transcript of the judgment of the lower court) on the date specified, you may make an application to extend time. This requires a formal application, which should be made on form N244 and sent to the Appeals Office with the relevant fee. The Application Notice must be filed in triplicate together with the requisite fee of £100 (or fee remission certificate with supporting evidence) with the Appeals Office, ground floor, The Rolls Building before 10 December 2021. If you do not lodge the required documents or do not issue the Application Notice by the date specified, your appeal is liable to be struck out and dismissed.

At the same time as lodging the bundle with the court, you must provide a duplicate bundle to the Respondent(s). If you have already filed an appeal bundle with the court, you should provide the Respondent(s) with a bundle as soon as possible.

If you have lodged the appeal bundle already I will write to you in the near future about listing the appeal. If you have not yet lodged the bundle, I will write to you about listing within a few days of your doing so.

If your Appellant's Notice includes an application for a stay of the lower court Order. I will refer this to a judge and let you have the decision as soon as it is made.

Yours Faithfully,



High Court Appeals Office